



We're Hiring!

Community Impact Coordinator

Part-Time | 2-Year Grant-Funded Position | Elkhart, IN (serving Elkhart, LaGrange, Noble & Steuben Counties)

Every child who falls in love with a book, every family that finds a helping hand, every volunteer who shows up for their neighbor — that's the caring power of community, and it's what Crossroads United Way mobilizes every day. If you want work that puts you in the middle of that impact, coordinating hands-on programs that put books in kids' hands and readers in classrooms, we want to hear from you.

Crossroads United Way is seeking a collaborative, organized, and community-focused Community Impact Coordinator to support youth-centered initiatives that strengthen literacy, family engagement, and long-term opportunity outcomes across our four-county region. This part-time role primarily supports Dolly Parton's Imagination Library (DPIL) and Read United/Youth Opportunities, while helping build community partnerships and engagement that advance CRUW's mission.

What You'll Do

- Represent CRUW at community events and build partnerships that advance Youth Opportunity priorities.
- Coordinate Dolly Parton's Imagination Library operations — enrollment, book orders, reporting, and family/partner outreach.
- Support and refresh the Read United guest reader program, strengthening school and community relationships.
- Help plan events, including a graduation celebration for children aging out of DPIL.
- Collaborate across CRUW's finance, development, and community impact teams as needed.

What We're Looking For

- Bachelor's degree in related field; equivalent experience considered.
- Experience coordinating programs, community initiatives, or stakeholder engagement.
- Strong organizational skills, attention to detail, and excellent written/verbal communication.
- Comfortable building relationships across diverse audiences and presenting publicly.
- Proficiency with Microsoft Office and standard CRM/database systems.

Position Details

Status	Temporary, part-time (grant-funded for up to two years)
Schedule	Up to 20 hours weekly; occasional evening/community events
Pay	\$25 Hourly
Benefits	Limited — paid holidays; no accruing vacation/sick time
Reports To	Director of Community Engagement & Volunteerism

Crossroads United Way is an equal opportunity employer and encourages candidates from all backgrounds and experiences to apply.

To apply, email your resume and cover letter to horvatht@crossroadsuw.org by August 16, 2026.